

# District Citizens' Oversight Committee (DCOC) Meeting Minutes

Date November 21, 2014      Prepared By Laurie Green      Agency LACCD      Location Los Angeles Valley College

<b>Attended By</b>	
<b>Committee Members:</b>	
Daniel Swartz, Taxpayer Representative, Chair	Elliot Axelband, At-Large Representative
David Gomez, Labor Representative	Michael Griggs, Student Representative
David Morin, College Representative	Richard Slawson, Senior Representative
<b>Absent:</b>	
J. Eric Bubbers, Foundation Representative	Lanny Nelms, College Representative
David Rattray, Business Representative	Donna "Obie" Slamon, College Representative
<b>Other Attendees:</b>	
Adriana D. Barrera, LACCD	Camille Goulet, LACCD
Thomas Hall, LACCD	Coby King, High Point Strategies, LLC
Terri Mestas, AECOM	Dan Minkoff, Build—LACCD
James D. O'Reilly, LACCD	Bill Sewell, Build—LACCD
Steve Springer, LACCD	
<b>Absent:</b>	
Mona Field, Board of Trustees, LACCD	Monte E. Perez, LAMC
Francisco C. Rodriguez, Chancellor, LACCD	

Mr. Daniel Swartz, DCOC Chair, called the meeting to order at 12:11 p.m. A quorum was present.

## Opening Introductions and Announcements

The participants introduced themselves.

## Public Speakers

None.

## Approval of Minutes

Dr. Axelband requested that the minutes of September 19, 2014 be revised as follows:

. . .

### Construction Updates

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Ms. Mestas indicated that a summary page would be created that will outline the progress of each college with respect to the construction projects, **as requested by Dr. Axelband.**

. . . .

Mr. Swartz entertained a motion to approve the DCOC minutes of June 20, 2014 as presented and the DCOC minutes of September 19, 2014 as revised.

Motion by Mr. Slawson, seconded by Mr. Gomez, to approve the DCOC minutes of June 20, 2014 as presented and the DCOC minutes of September 19, 2014 as revised.

APPROVED: 6 Ayes

### 2013-2014 Annual Report

A document entitled "Propositions A/AA & Measure J 2013-2014 Annual Report" was distributed.

With respect to the budget overview (Page 8), Mr. Thomas Hall indicated that the three bond measures add up to \$5.7 billion—not \$6.2 billion as noted in the report. He stated that the \$6.2 billion reflects three bond issues, state and federal funding, interest, and other sources. A note will be added to the report explaining the \$6.2 billion and the additional funding sources. He further stated that Dr. Axelband had requested that a statement regarding program savings be incorporated in the Annual Report cover letter. Mr. Swartz indicated he was okay with the way the cover letter was written.

Mr. Swartz entertained a motion to approve the Annual Report as presented.

Motion by Mr. Slawson, seconded by Dr. Axelband, to approve the Annual Report as presented.

APPROVED: 6 Ayes

### Construction Updates

Mr. James D. O'Reilly reported the following District bond program facts:

\$5 billion has been contracted of which \$4.37 billion has been expended.

212 of 381 projects and 585 of 805 sub-projects have been completed so far.

Currently under construction are 37 projects and 42 sub-projects.

In design are 40 projects with 51 sub-projects.

Mr. O'Reilly stated that the current goal is to establish a world-class team not only to finish the current bond program but to set up an organization that will remain in perpetuity for monies that might be found in other projects that take place.

Mr. O'Reilly reported that another campus will be established for the Firestone Education Center, which would replace the old Firestone building. He indicated that the winning bidder of the North of Mall project contract at Los Angeles Pierce College (LAPC) would be announced shortly. He stated that this is a continuation of the contract that was terminated years ago.

Mr. O'Reilly presented a contract procurement update and reported that in November 2014, he put out a Request for Proposal (RFP) for a real estate developer bench. He indicated that in February 2015, a pre-qualification service process will be conducted for demolition, flat work, storm water prevention programs, and storm water best management practice installation maintenance for small buildings located on the campuses throughout the District. He stated that in March 2015, an effort will be made to resolve design issues with respect to the Los Angeles Mission College Central Plant.

With respect to the new Culinary Arts Building at Los Angeles Trade-Technical College (LATTTC), Mr. O'Reilly stated that approximately \$30 million will be required to complete this project. He stated that the LATTTC Grand Avenue Blue Line project is expected to be funded by the Federal Transit Administration (FTA) pending FTA legislation in the beginning of 2015.

With respect to the Media and Performing Arts (MAPA) Center at Los Angeles Valley College (LAVC), Mr. O'Reilly reported that the Board of Trustees has requested that one of the four 500-seat theaters be converted to classroom space. He indicated that the Master Planning Committee concurred with this request. He reported that a Request for Contract (RFC) for the LAVC Central Plant will be issued in February 2015.

Mr. O'Reilly reported that a project to install an MTA rail stop at Los Angeles Southwest College will be partly funded by the FTA.

Mr. O'Reilly discussed the following projects with challenges:

Los Angeles City College (LACC) Clausen Hall Modernization  
Los Angeles Mission College (LAMC) Central Energy Plant

Mr. O'Reilly stated that the groundbreaking for the LAVC Monarch Center was done in October 2014 and that the cost for this project will be \$36 million.

Mr. O'Reilly reported that the District is conducting outreach efforts with small business enterprises to work on projects such as the LAPC North of Mall project and the Firestone project.

A document entitled "LACCD Settled Claims Report" was distributed.

This document lists six claims that were settled in a two-month period from September 4, 2014 through November 5, 2014.

Mr. Swartz requested that he be provided with a list of the claims in progress and the type of each claim.

Mr. O'Reilly indicated that this would be done.

A document entitled "PMO Status Update" was distributed.

Ms. Terri Mestas indicated that the goal of AECOM is to create a world class program so that the bond program could be completed successfully. She reported that AECOM was given five parameters for achieving this goal—performance, efficiency, transparency, inclusivity, and accountability. She gave a PowerPoint presentation and discussed the PMO Status Update document with respect to each of these parameters.

There being no objection, the meeting was extended by 15 minutes.

Ms. Mestas continued her presentation.

### Chancellor's Report

Dr. Adriana D. Barrera reported that the District is currently preparing for accreditation. She indicated that in 2015, for the first time, all nine colleges will conduct the same review process and that the Educational Services will be involved in the accreditation process as well. She stated that Mr. Thomas Hall has presented three non-bond performance improvement measures and three bond program improvement measures that will be reviewed during 2015. She indicated that the District is conducting its own internal documentation program

review for the entire business end of the District. She reported that in October 2014, she visited another community college district at which she served as the team chair for that district's review. She indicated that she brought back that district's annual report and shared it with Mr. Hall. She stated that the Proposition A/AA & Measure J 2013-2014 Annual Report is much more detailed and specific than those of other community college districts.

Dr. Barrera reported that Chancellor Rodriguez is in the process of building his organizational team and that the process is underway for hiring on a permanent basis a Vice Chancellor for Educational Programs and Institutional Effectiveness. She indicated that all nine College Presidents are now permanent, which is the first time in her 15 years with the District that this has occurred. She reported that Chancellor Rodriguez is proposing two additional administrative positions, which are expected to be filled in spring 2015.

Dr. Barrera indicated that she thought the purpose of holding a DCOC meeting at a college was so that the DCOC members could see what is taking with regard to the facility. She expressed her disappointment that the entire meeting took place in one room and the DCOC members did not have the benefit of touring the LAVC campus. She requested that a tour be planned anytime the DCOC meetings are held at a college.

#### Old Business

None.

#### New Business

None.

#### Adjournment

There being no objection, the meeting was adjourned at 2:16 p.m.