

District Citizens' Oversight Committee (DCOC) Meeting Minutes

ATTACHMENT A

<u>Date</u>	<u>Prepared By</u>	<u>Agency</u>	<u>Location</u>
December 9, 2016	Laurie Green	LACCD	Los Angeles Harbor College

Attended By	
Committee Members:	
Donna "Obie" Slamon, College Representative, Chair	Raymond Cheng, Business Representative
Gary L. Cook, Senior Representative, Vice Chair	David Gomez, Labor Representative
David Morin, College Representative	Lanny Nelms, College Representative
Antonio Sanchez, At-Large Representative	
Absent:	
J. Eric Bubbers, Foundation Representative	John Hapel, Taxpayer Representative
Bryant O. Woodert, Student Representative	
Other Attendees:	
Adriana D. Barrera, LACCD	Nadar Farnoush, Build—LACCD
Enrique Gasca, Build—LACCD	Thomas Hall, LACCD
Tracy Hensley, KPMG	Kevin Jeter, LACCD
James D. O'Reilly, LACCD	Frank Padilla, LACCD
Paul Steinke, Build—LACCD	
Absent:	
Erika A. Endrijonas, President, LAVC	

Ms. Donna "Obie" Slamon, Chair, called the meeting to order at 12:03 p.m.

A quorum was present.

Opening Introductions and Announcements

The participants introduced themselves.

Public Speakers

None.

Approval of Minutes

There being no objection, the minutes of October 14 and November 4, 2016 were approved as presented.

Annual Audits of the Bond Program

- Financial Audit
- Performance Audit

The following documents were distributed:

Performance Audit of Los Angeles Community College District Proposition A, Proposition AA, and Measure J Bond Programs

Basic Financial Statements and Supplemental Information

Ms. Tracy Hensley reported that the KPMG Engagement Team has completed both the bond expenditure audit and the performance audit and has issued the reports. She distributed and discussed a document regarding KPMG with respect to the Scope of Audits, areas of audit emphasis, and required communications.

Ms. Hensley indicated that the goal of the performance audit is to identify the policies and procedures that enable the program to be efficient and effective. She indicated that the performance audit focused on three areas—standard operating procedures, bond expenditures, and procurement. She discussed the performance audit document with respect to the five key program areas that were evaluated. She also discussed the document with respect to the summary of observations and management responses.

A question and answer session was conducted regarding the performance audit.

There was discussion regarding the possibility of having a member of the Board of Trustees attend the DCOC meetings as a liaison.

Ms. Slamon requested that an action item be placed on the agenda for the next DCOC meeting to ask the Board of Trustees to send one of its members to the DCOC meetings to serve as a liaison.

Construction Updates

Mr. O'Reilly discussed the progress of the following projects:

- LACC – Da Vinci Hall Modernization; Student Services Center
- ELAC – Science Career & Mathematics Building; Firestone project
- LAHC – Student Union project
- LAMC – Media Arts Center; Central Energy Plant
- LAPC – North of Mall project
- LASC – School of Science
- LATTC – East Parking Structure; Art and Culinary Arts Building; Construction Trades Center
- LAVC – Valley Academic and Cultural Center; Athletic Training Facility
- WLAC – Technology Learning Center

Chancellor's Report

On behalf of Chancellor Rodriguez, Dr. Barrera commended the members of the DCOC for fulfilling the definition of the role of the DCOC with respect to monitoring the building program. She indicated that Chancellor Rodriguez would have expressed his satisfaction with the outcome of both the financial and performance audits. With respect to Measure CC, she indicated that one of the things Chancellor Rodriguez has taken pride in is that this measure passed with the largest percentage of any bond measure for community colleges in the state this past November. With respect to the agenda item entitled "Communication with College Committees," she indicated that Chancellor Rodriguez is very interested that discussion be conducted regarding how the DCOC regional representatives communicate back to the colleges within the region.

Dr. Barrera reported that Ms. Laurie Green, who was unable to attend the meeting, would be retiring at the end of December. She indicated that Ms. Green has asked that her appreciation be extended to the DCOC for allowing her to participate in the meetings and for having the opportunity to learn more about the building program.

Old Business

- Communication with College Committees

Ms. Slamon indicated that she is one of the three College Representatives. She noted that in the past, there was a representative from each of the nine colleges on the DCOC and inquired as to why the number was changed.

Mr. O'Reilly responded that it was difficult to reach quorum when there were nine college representatives.

Mr. Hall indicated that during the DCOC meetings, there was not very much representation from the building community. He indicated that the current membership includes more people from the building community. He indicated that there is a need to improve the process of sharing information between the College Committees and the Regional Representatives.

Dr. Barrera recommended, depending on which campus the DCOC meeting is held, that members of that college's Oversight Committee be invited to attend the meeting. She further recommended that after each DCOC meeting, the meeting materials be sent electronically to the College President or the Director of Facilities as a report.

Ms. Slamon recommended that the person in charge of the College Committee and the College President be the two people that should share the information with their College Committee.

Mr. Hall indicated that there has been an effort to utilize the college foundations as a source to locate individuals to serve as the College Representatives. He indicated that he would discuss the process with Chancellor Rodriguez.

New Business

- Measure CC

Mr. Hall indicated that a Board action has been prepared regarding Measure CC that would be placed on the Board of Trustees agenda for the January 11, 2017 meeting. He indicated that the action would be to incorporate Measure CC into Board Rule 17000. He indicated that Propositions A and AA and Measure J are starting to wind down. He indicated that Measure CC would pick up where Measure J leaves off.

Mr. O'Reilly indicated that Measure CC was approved for a total of \$3.3 billion. He indicated that these funds would be distributed to the colleges based on need.

Motion by Mr. Sanchez, seconded by Mr. Nelms, that the DCOC expresses its appreciation to Dr. Barrera and Ms. Green for their years of service to the LACCD.

APPROVED: 7 Ayes

Adjournment

The meeting was adjourned at 1:51 p.m.

The adjournment was followed by a tour of the college bond projects at LAHC.