

# District Citizens' Oversight Committee (DCOC) Meeting Minutes

## ATTACHMENT A

Date February 24, 2017      Prepared By Lilian Mazariegos      Agency LACCD      Location Educational Services Center

<b>Attended By</b>	
<b>Committee Members:</b>	
Donna "Obie" Slamon, College Representative, Chair	Raymond Cheng, Business Representative
Gary L. Cook, Senior Representative, Vice Chair	David Gomez, Labor Representative
David Morin, College Representative	Lanny Nelms, College Representative
Antonio Sanchez, At-Large Representative	Bryant O. Woodert, Student Representative
J. Eric Bubbers, Foundation Representative	
<b>Absent:</b>	
John Hakel, Taxpayer Representative – Represented by Carol Church	
<b>Other Attendees:</b>	
Erika Endrijonas, President, LAVC	Frank Padilla, LACCD
Thomas Hall, LACCD	Lisa Turnbaugh – Build—LACCD
Kevin Jeter, LACCD	Enrique Gasca, Build—LACCD
John Dacey, Build—LACCD	
<b>Absent:</b>	

Ms. Donna "Obie" Slamon, Chair, called the meeting to order at 12:00 p.m.

A quorum was present.

### Opening Introductions and Announcements

The participants introduced themselves.

Dr. Enrijonas informed the members that two meetings were scheduled at the same time, which required her presence. She will need to leave the meeting at 12:30 p.m., but will return to the meeting later on.

Mr. Hall announced that Jim O'Reilly resigned from the LACCD as of December 2017. The search to fill the Chief Facilities Executive vacancy left by Mr. O'Reilly is open and will close on March 3, 2017.

### Public Speakers

None.

### Approval of Minutes

There being no objection, the minutes of December 9, 2016 were approved as presented.

### Construction Updates

Mr. Hall informed the members that due to various meeting scheduled at the same time, Chancellor Francisco Rodriguez and Interim General Counsel Kevin Jeter would join the meeting later on.

Mr. Dacey informed the members that the Lead Construction Counsel position was created in mid-2013, as part of a Request for Proposal for Bond legal services. John P. Dacey, Esq., of Bergman Dacey and Goldsmith, PLC firm was selected. The Bond program has a panel of law firms that service the Bond Program and paid with Bond funds. Mr. Dacey as Lead Construction Counsel together with the Chief Facilities Executive, oversees the outside panel and interact with them in regards to all legal matters.

Mr. Dacey handed out an annual report which he produces and presents to the Los Angeles Community College Board of Trustees and to other committees within the Los Angeles Community College District (LACCD). The report contains historical information and up-to-date information regarding the Bond Legal Fee Expenditures.

Mr. Dacey reported that legal fees have dropped significantly due to the efforts put in place by various people.

When Mr. Dacey started in July 2013 with the Bond Program, there were 79 open legal matters with the Bond Program, which consisted of arbitrations, litigations, and formal claims, under the contracts dispute resolution process and construction contracts and/or professional vendor service contracts. He informed the members that as of December 31, 2016 there were eight open legal matters, three of those have settled.

A question and answer session was conducted regarding the annual report.

Tom explained to the members the issues that arised from Design-Build Bids.

- Settled Claims Report
- Dashboard Update

Ms. Turnbaugh handed out three Build-LACCD documents for information and discussion: an updated Build-LACCD Organizational Chart, two Construction Reports, and Tools for the Dashboard.

The organization chart is mainly for information purposes. Mr. Turnbaugh informed the members that the vacant Regional Project Lead at Los Angeles Trade-Technical College has been filled.

The Regional Project Lead at Los Angeles City College and West Los Angeles College was vacated and is currently filled with an interim person. The permanent position should be filled within 60 days.

The Pre-construction Project Report

Ms. Turnbaugh reported that there are 82 pre-construction projects, worth approximately \$390 million total project cost. In construction there are 31 projects, worth approximately \$4 million in construction cost.

Ms. Turnbaugh highlighted the following main pre-construction challenges:

LACC – Cesar Chavez is on hold now until a decision is made to either use Measure CC funds or continue with the renovation.

ELAC – On-going ADA Improvements and a City of Monterey Park water line project since 2003, which is part of the campus construction but it belongs to the city.

LAMC – Central Plant is in DSA and should be released within a month.

Mr. Chang requested explanation of the initials under the Contract Type column of the report, Ms. Turnbaugh referenced the legend on the document and explained the meaning for each of the initials.

Lisa informed the members that several projects are still in DSA for LAPC, LASC, LATTC, LAVC, and WLAC.

### Construction Updates

Ms. Turnbaugh informed the members that due to the rainy season in December, there are several construction issues at the colleges.

Ms. Turnbaugh provided an update of the challenges on the following Active Construction projects:

- LACC – Traffic Mitigation (Red-Line)
- ELAC – Fire Lane Project
- LAHC – S.A.I.L.S. Project
- LAMC – Media Arts Center
- LAPC – North of Mall Project
- LASC – School of Science
- LATTC – East Parking Structure

### Chancellor’s Report

Dr. Rodriguez welcomed the members and thanked them for volunteering their time to monitor the Bond construction program.

Dr. Rodriguez provided an update on Student Enrollment and the Los Angeles College Promise initiative.

Dr. Rodriguez handed out and discussed a document entitled “The Power of Nine.” The report shows the demographics on each of the colleges, fun facts of the district, and an overview of what the district is about.

Dr. Rodriguez discussed the Los Angeles College Promise Initiative. There are 12 school districts which feeds students to the LACCD open enrollment program. Students from any of those districts may enroll at any of the LACCD colleges or any college in the state. Los Angeles College Promise guarantees the students a seat in one of our colleges in Fall 2017. Students from the Los Angeles Unified School District enrolling at the LACCD colleges will have their tuition fees waived for the first school year. The requirements of the program are: 1) graduation from high school; 2) register as a full-time student at the college, minimum 12 units; and 3) complete the Free Application for Federal Student Aid (FAFSA).

Dr. Rodriguez informed the members that due to their oversight of the Bond program, they have helped build state of the art facilities for students who will be attending college in the Fall. He thanked the members again for their participation in the District Citizens’ Oversight Committee.

Dr. Rodriguez reported that student enrollment applications and financial aid applications are down 40 percent Districtwide. He mentioned that student enrollment is the principal resource of revenue for the colleges. Financial Aid workshops and student support workshops are being offered to students and their families in an effort to increase enrollment districtwide. According to Dr. Rodriguez, every person in this country has the right to a higher education in a safe haven and that is a main purpose of the LACCD.

Per Mr. Chang's request, Ms. Turnbaugh explained in detail the information provided by each column in the two reports Ms. Turnbaugh handed out.

A question and answer session was conducted regarding the reports.

Mr. Gasca made a presentation on the new features for the Dashboard report, which is on the website is now more accessible and user friendly. One of the new features lets the user search for detailed information on construction projects by college.

### Measure CC

Mr. Hall indicated that the Los Angeles Community College District Board of Trustees approved the current DCOC group to oversee Bond Measure CC, during the January 11<sup>th</sup> Board of Trustees meeting. The responsibility of the District Citizens' Oversight Committee members is the oversight of Propositions A and AA and Measure J and Measure CC. He indicated that Propositions A and AA and Measure J are starting to wind down. Mr. Hall indicated that Measure CC would pick up where Measure J leaves off.

Mr. Sanchez enquired about original list of construction projects for Propositions A and AA and Measure J. Mr. Hall replied that the list is available and may be provided to Mr. Sanchez.

### Brown Act Presentation

Mr. Jeter provided a memo entitled, "Notice Regarding Your Right to Request a Special Audits and Investigations." Mr. Jeter explained that Board Rules gives the DCOC members the authority to request special audits or investigations on any contract and activity which uses Bond funds.

Mr. Jeter provided a presentation regarding the Brown Act. The DCOC is considered a Legislative Body under the Brown Act and should follow the governing board's process.

Mr. Hall indicated that this presentation was done to inform the new DCOC members their role as part of this committee.

### DCOC By-Laws

Mr. Padilla handed out a documented entitled, "Handbook for Citizens' Oversight Committee Members."

Ms. Padilla indicated that the purpose of this particular revision is to update the Handbook consistent with District's practices. He noted that in November 8, 2016, the voters approved Bond Measure CC, which is being incorporated into the DCOC Bylaws.

### Old Business

None.

### New Business

None.

### Adjournment

The meeting was adjourned at 2:08 p.m.