



## LOS ANGELES COMMUNITY COLLEGE DISTRICT

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### MINUTES

#### **Bond Steering Committee**

8:30 a.m. on October 6, 2015

#### **Committee members present:**

1. PMO Director (interim): Bill Sewell, LACCD PMO
2. Chief Facilities Executive: James O'Reilly, LACCD (committee chair)
3. Deputy chancellor: Dr. Adriana Barrera
4. College President (interim): Bob Sprague, West L.A. College
5. Academic Senate: Don Gauthier, LACCD

6. Faculty Guild: Joanne Waddell, Valley College
7. Chief Financial Officer: Jeanette Gordon, LACCD

#### **Committee members absent:**

1. Faculty Guild: Carole Anderson, Trade-Tech
2. College President: Dr. Erika Endrijonas, Valley College
3. College President: Dr. Linda Rose, Southwest College
4. Academic Senate: vacant

**Guests and staff resource persons in attendance:** Tom Hall (LACCD), Dan Minkoff (LACCD PMO), Anabel Barragan (LACCD PMO), Bryan Payne (LACCD PMO), Coby King (High Point Strategies), Amir Hashemi (KPMG).

Meeting began at 8:47 AM.

#### **1) Approval of minutes**

**a. August BSC meeting. Action needed: committee vote.**

Ms. Waddell moved to approve the minutes. Mr. Gauthier seconded the motion. The committee approved; Mr. Gauthier abstained.

#### **2) Intern program follow up report**

**a. Report on the progress of the bond intern program since last presented to the committee. No committee action required.**

Ms. Barragan presented CED internship program follow up report. She reviewed four key elements of the program. Ms. Barragan discussed the goals for the college internship program.

Ms. Barragan discussed the partnership with Southwest College for the H1-B visa program, the hourly wage and the cost savings to the Program Management Office. Ms. Barragan said the grant program pays for the students.

Dr. Barrera asked how the costs are covered by the grant. Ms. Barragan described the hiring and reimbursement process for the grant program.

Ms. Barragan said there will be 130 high school students enrolled in the ACES program, and are co-enrolled at Trade Tech, City College or East L.A. College. She said the students are eligible to work 700 hours.

President Sprague asked how the program is reaching out to other colleges. Ms. Barragan said program staff talked to feeder high schools in the vicinity of other colleges that have STEAM- or STEM-related courses. She said once they receive enough interested feedback, the program will reach out to the local college presidents.

President Sprague indicated that West would be interested in the program. Dr. Barrera suggested that Mr. O'Reilly put this on the agenda for the next cabinet meeting.

Ms. Waddell asked about H1-B program and whether students are eligible. Ms. Barragan said any LACCD student is eligible, but are funded through the grant program.

The committee discussed strategy to communicate with the colleges to seek additional staff help and resources.

Ms. Barragan reviewed additional partnership and accomplishments. Ms. Barragan reviewed the accomplishments of the local worker hiring program. She said that new projects are exceeding the local worker participation goal.

Ms. Barragan said information is available on the website. She said the program will soon host a small business bootcamp to provide information about working with a PLA, local worker requirement, bond program tax law, etc.

Dr. Barrera asked whether the bootcamp is bond eligible. She suggested checking eligibility, per previous input from bond counsel. President Sprague suggested working with the colleges to find an alternative solution, if necessary.

- 3) Program Management Office annual update**
  - a. Report on past one-year accomplishments and future goals of the bond program. No committee action required.**

Not discussed.

**4) Procurement activity update**

**a. Progress report on the latest bond program procurement. No committee action required.**

Mr. Payne provided an update about the Firestone project procurement and DaVinci Hall procurement. He said that the Firestone Lease-Lease-Back procurement is scheduled to be presented to the Board in November and DaVinci is scheduled for December.

Mr. O'Reilly said we are waiting for solution to the LLB lawsuit. He said our current projects are validated because if not challenged within 60 days of award, then it is considered legal.

Ms. Waddell asked about the history of project delivery procurement. Mr. O'Reilly explained that LLB is a financing mechanism being used by community college districts. Mr. O'Reilly said LAUSD is in a pilot program to use a best-value procurement method and is considering asking for a pilot for LACCD.

Mr. Payne said the central plant procurements are design-build, but Firestone and DaVinci are LLB.

Mr. Gauthier asked about the Firestone project. Mr. O'Reilly said the contractors carry a lot of the risk because of the court case, so we are working through legal to share the risk. He said we will put out for bid the general contract for the big building project at Firestone. Mr. O'Reilly said we removed the parking structure and saved \$28 million. He said the total value of the building is \$63.4 million.

Ms. Waddell asked about projects with LLB and what would happen if the district is no longer allowed to use that procurement method. She asked how long projects have been delayed. Mr. Payne said Firestone is behind about six weeks waiting for the contract to be signed.

**5) Construction activity update**

**a. Progress report on the latest bond program construction. No committee action required.**

Mr. O'Reilly provided an update about Holmes Hall at City College and issues with the DSA review of a sheer wall issue. He said the Cesar Chavez project doesn't have enough money, so we are waiting for results of the DaVinci procurement to see how much money is left. Mr. O'Reilly said Claussen Hall is occupied, but we are working on some air balance issues. He said that City Student Services has been delayed by rain, and the tennis court project also experienced some rain delays, and we're looking at February occupancy. He said the Red Line project is in progress and expected to be completed in January, 2016.

Mr. O'Reilly reviewed the status of projects at East L.A. College, including the Student Success & Retention Center, the New Student Center/Bookstore and the Science & Math Building G5 & G7.

Mr. O'Reilly provided an update on Harbor College. He said the Mission College Media Arts project is doing new construction now.

Mr. O'Reilly provided an update for Southwest College about the Science and Math building. Mr. Hall said Southwest has a lot of square footage, so the college can't justify additional construction. However, the college is short on lab space, which is where the science department is located in bungalows village.

Mr. O'Reilly said he is working with Valley College to do some value engineering on the VACC project.

Mr. Gauthier asked about the 3 percent cut to the budget at Valley that came out to \$20 million for contingency and impacted projects on the list. Mr. O'Reilly said if the contingency wasn't enough, the college may have been required to set additional funds aside, but the money doesn't leave the college.

The committee discussed value engineering.

Mr. O'Reilly provided an update about West and said it will have a modular addition to the central plant. Ms. Waddell asked about whether any campus had to revisit its central plant. Mr. Hall said some campuses did a better job designing for future needs, but all campuses that have a central plant have more than enough need for it.

**6) 2014-15 committee self-evaluation**

**a. Annual committee self-evaluation process. Possible committee action: appoint subcommittee.**

The committee asked Mr. Minkoff to provide the objective data for the self-evaluation forms.

**7) New business**

Mr. Gauthier asked for a discussion of an audit to compare centralization to previous program structure.

**8) Adjourn**

Adjourned at 10:22 AM.

*Upcoming Bond Steering Committee meetings: **November 3, December 1, January 5, 2016 and February 2.** All meetings will be held at 8:30 a.m. in the Educational Services Center first-floor board hearing room unless otherwise noted.*