| **Date:** [INSERT Date of Report]  **Report No.:** [INSERT the Report Number (start with No. 1)]  **PI Name**: [INSERT First and Last Name of Inspector]  **PI Firm:** [INSERT District or the Name of the Firm providing the Inspector]  **Owner:** Los Angeles Community College District    **Site/Campus:** [INSERT Name of College]  **Project Name:** [INSERT the specific Project Number identified for the Bond]  **DSA APP No:** [INSERT the DSA Number assigned to the specific Project]  **CPT PM:** [INSERT Name of the assigned Project Manager]  **AOR:** [INSERT Name of the Architect of Record/Responsible Engineer]  **General Contractor:** [INSERT Name of General Contractor]  **Work Performed:** [Describe work performed by the contractor on the date of the report]  **Daily Inspections Performed:** [List routine inspections performed during the day on contractors’ daily activities] | **Weather:**  **Work Force:**  Superintendent  Laborers  Operating Eng  Soils Workers  Structural Workers  Iron Workers  Carpenters  Concrete Workers  Masons  Electricians  Plumbers  Tile Setter  Pipe Fitters  HVAC  Roofers  Dry wall workers  Glazers  Suspended  Ceiling workers  Painters  Hardware  Flooring  Others  **NOTE:**  **Personnel entries are given to the PI by the GC’s superintendent.**  **Total:** |
| --- | --- |
| **Inspections Requested:** [List the official inspection request submitted by the contractor. Identify acceptance/rejection of the item inspected] | **PI Hrs:** |
| **Notices of Non Conformance:**  Issued: [INSERT Date issued to Contractor]  Distributed: [INSERT Date distributed to AOR, CPT, LACCD Inspector Supervisor] | **Special Inspectors:**  Concrete  Masonry  SS Welding  Other |
| **Incidents/Unusual Events:** [Identify any Incident/Unusual Event that occurred on the project during construction working hours, and verify that such incidents are reported to the appropriate personnel accordingly] | **Laboratory of Record:**  [INSERT Name of Laboratory used] |
| **Equipment Used:** [Identify any equipment used] |  |

**Project Inspector (PI) Daily Report**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Inspected By:** |  |  |  |  |  |
|  | **PROJECT INSPECTOR**  **(PLEASE SIGN)** |  | **PRINT NAME** |  | **DATE** |
| **Reviewed By:** |  |  |  |  |  |
|  | **CPT PROJECT MANAGER**  **(PLEASE SIGN)** |  | **PRINT NAME** |  | **DATE** |