**Scaffolding Audit Checklist**

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| **Contractor:** |  | **Location of Scaffold:** |  |
| **Project Name:** |  | **Project Number:** |  |
| **Inspection Date:** |  | **Time:** |  | **College:** |  |
| **LACCD Regional Safety Manager:** |  |
|  |  |
| **Before Using the Scaffold** | **Yes** | **No** | **N/A** |
| 1. | Has this work location been examined before the start of work operations and have all the appropriate precautions been taken? (e.g., checking for: overhead objects, falling or tripping hazards, uneven ground, opening onto a door) | [ ]  | [ ]  | [ ]  |
| 2. | Will fall protection be required when using this scaffold? | [ ]  | [ ]  | [ ]  |
| 3. | Has the scaffold been setup according to manufacturer’s instructions? | [ ]  | [ ]  | [ ]  |
| **General Rules for All Scaffolds** | **Yes** | **No** | **N/A** |
| 4. | Scaffold components can support at least four times their maximum intended load. | [ ]  | [ ]  | [ ]  |
| 5. | Scaffold is fully planked. No more than 1” gap between planks. | [ ]  | [ ]  | [ ]  |
| 6. | Platform is at least 18 inches wide (12 inches on pump jacks). | [ ]  | [ ]  | [ ]  |
| 7. | Guardrails are used or personal fall arrest system is used, if work height is >6 feet. | [ ]  | [ ]  | [ ]  |
| Guardrail system: [ ]  Toprail [ ] Midrail [ ] Toeboard [ ] Posts |
| 8. | Scaffold is 14” or less from face of work, if workers remove front guardrails (18” for plasterers). | [ ]  | [ ]  | [ ]  |
| 9. | Planks do not extend past the ends of the scaffold frames more than 12 inches. | [ ]  | [ ]  | [ ]  |
| 10. | Casters are locked before work begins. | [ ]  | [ ]  | [ ]  |
| 11. | Work platform free of clutter, mud, oil, or any tripping hazard. | [ ]  | [ ]  | [ ]  |
| 12. | Minimum power line clearance (10 feet). | [ ]  | [ ]  | [ ]  |
| 13. | If the scaffold is defective, has it been removed from service and tagged out? | [ ]  | [ ]  | [ ]  |
| **General Rules for Supported Scaffolds** | **Yes** | **No** | **N/A** |
| 14. | Height to base width ratio is: Less than 4:1 (no guying, ties, or braces required) | [ ]  | [ ]  | [ ]  |
| 15. | Over 4:1 scaffolds are restrained from tipping by guying, tying, or bracing. | [ ]  | [ ]  | [ ]  |
| 16. | All scaffold frames and uprights use base plates (mud sills required if on dirt) | [ ]  | [ ]  | [ ]  |
| 17. | Footings are level, sound, and rigid. No settling has occurred. | [ ]  | [ ]  | [ ]  |
| 18. | Unstable objects such as blocks, bricks, buckets, etc. are not used as work platforms or to support scaffolds. | [ ]  | [ ]  | [ ]  |
| 19. | Are riggers secured and installed correctly? | [ ]  | [ ]  | [ ]  |
| **General Rules for Access** | **Yes** | **No** | **N/A** |
| 20. | No more than 2’ step up or down or a 14” step across to get on or off a platform. | [ ]  | [ ]  | [ ]  |
| 21. | Ladder first rung is not more than 24” above the ground. | [ ]  | [ ]  | [ ]  |
| 22. | Hook-on and attachable ladders are designed for the scaffold. | [ ]  | [ ]  | [ ]  |
| 23. | Add-on ladders must have a rung length of at least 11 ½” | [ ]  | [ ]  | [ ]  |
| 24. | Built in ladders (part of the scaffold frames) must have a rung length of at least 8”. | [ ]  | [ ]  | [ ]  |
| 25. | Rungs line-up vertically for the entire height of the scaffold. | [ ]  | [ ]  | [ ]  |
| 26. | Cross braces are not used for climbing up or down from the scaffold. | [ ]  | [ ]  | [ ]  |

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| **INSPECTED BY (PLEASE SIGN)** |  | **PRINT NAME** |  | **DATE** |